

# **Computer Guide #7**

## **Printing U.S. Census Images (For All Census Images)**

### **With the Census Image on the Screen:**

- 1. Click Printer Icon on the upper right side of screen (Just above the census image).**
- 2. Choose Entire Image or Current View\*.**
- 3. Click Properties.**
- 4. Choose Portrait or Landscape. For Federal censuses from 1790 to and including the 1900 census, when printing Entire Image, the image should be printed on Portrait. (Click Properties, select Portrait.)**
- 5. For the 1910, 1920, and 1930 censuses, when printing the Entire Image, the image should be printed on Landscape. (Click Properties, select Landscape.)**
- 6. \*If Current View is desired, the image should be “sized” before starting the above procedure, because what you see on the screen is what will be printed out. To “size” the picture you change the image size on the top of the census image from 50 to however large you wish in order to read it easily. (Click Properties, select Landscape for a current view.)**
- 7. Click OK**
- 8. Click OK to print the image.**